

**SAINT FRANCIS XAVIER SCHOOL ADVISORY BOARD
CONSTITUTION**

AS AMENDED APRIL 11, 2017

PREAMBLE

Saint Francis Xavier School of La Grange, Illinois, will recognize and share the mission of the Church to proclaim the message revealed by God through Christ, to offer the experience of a Christian community, and to lead its students to a life of prayer and Christian service. The school will engage students in both an academic and spiritual endeavor which challenges their academic needs, fosters their artistic and cultural talents, promotes their health and physical development, and affirms their goodness and the goodness of others. It will encourage them to grow in accepting Christian responsibility to self, to family, to Church, to community, and to country. As the official representatives of the parish community and the parents of its school children, the Saint Francis Xavier School Advisory Board contributes to this mission. Its primary concern will be the intellectual and spiritual development of each of the students attending Saint Francis Xavier School.

VISION STATEMENT

Welcome to a school where the individual character of children is built by focusing not on themselves, but on others. Welcome to a community where parents and educators alike are deeply committed to the goal of enabling each and every child to reach their full potential. Welcome to a family that guides children toward their future with positive energy, caring hearts and thoughtful minds. Welcome to Saint Francis Xavier.

The core tenets of Saint Francis Xavier are based in our Catholic faith. Our children are taught respect for themselves and for others. We put our highest value on our relationships with God, our families and our school. It is our never-ending goal to identify and build the individual strengths of each of our students. We find that in doing

so, it is critical to build within them a sincere dedication to serve their parish as well as their civic and global communities.

Our sole purpose is to provide a premier educational experience that develops faith-filled, involved participants in life. Our administration and teachers embrace this purpose and recognize their responsibility in achieving this goal. This core purpose is why our educators strive toward an environment where fascination is nurtured, curiosity is stirred and inspiration is captured.

Our educational environment embraces technologies that are integrated across all curricula. The children of Saint Francis Xavier are taught to use technology for good by teaching civic and Christian ethical responsibilities associated with current and future technological developments. Instruction for students in the area of ethical technology focuses on solving problems, making human and personal connections, expanding minds and exploring worlds outside their own by tapping into more information.

The result is that the matriculated Saint Francis Xavier student leaps into the world as a well-rounded individual with the skills, self-confidence and Christian perspective to make a positive impact in society by imparting abilities, talents and character enhanced at Saint Francis Xavier. Our graduates are held in the highest esteem by their parish and civic communities as well as their prospective high schools. There is pride in being an alumnus of Saint Francis Xavier School and a responsibility to be a leader in our church, our community and the world.

Welcome to our family. Welcome to Saint Francis Xavier.

ARTICLE I

NAME

The name of this organization shall be the “Saint Francis Xavier School Advisory Board” (also referred to as the “Board”).

ARTICLE II

PURPOSE

The purpose of the Saint Francis Xavier School Advisory Board is:

to review and recommend policies that govern the operation of the school;

to advise the Pastor in hiring the Principal;

to review and comment on the annual budget and to assist with the development of sources for school funding;

to participate in the school's development, student recruitment efforts, and long-range plans;

to help accomplish the goals and objectives of the St. Francis Xavier School Mission Statement; and

to promote and publicize the school.

Working in close collaboration with the Principal and the Pastor, it shall be the responsibility of the Board to listen to and communicate with parishioners and school parents.

ARTICLE III

AUTHORITY

This Constitution derives its authority from the policies enacted by the Catholic Archdiocese of Chicago and shall be interpreted in accordance therewith. All decisions of the Board will be subject to approval by the Pastor.

ARTICLE IV

MEMBERSHIP

The Board shall consist of at least nine (9) and no more than fifteen (15) members. The Pastor, ex officio, shall be a member of the Board, sharing his vision, wisdom, and expertise. The Principal shall be the executive officer of the Board and

shall have a voice but shall not vote in Board deliberations. The Board shall determine the number of members it comprises by resolution of the Board.

Members shall be at least twenty-one (21) years of age and a registered member of Saint Francis Xavier Parish or a parent or guardian of a child currently enrolled in the school. Salaried employees of Saint Francis Xavier Parish or the school and their immediate families (i.e., grandparents, parents, spouses, siblings, children and grandchildren) shall not be eligible for membership. In addition, membership is limited to one person per household at any given time and to no more than two consecutive terms. Members shall ascribe to and follow the Code of Ethics for Board Members referenced in the Saint Francis Xavier School Advisory Board Bylaws (also referred to as the "Bylaws").

To the extent practical, members shall serve staggered terms to provide continuity on the Board in successive years. Each spring, the designated number of members shall be selected in accordance with Bylaws for terms of three (3) years each.

The resignation, removal, and replacement of a member shall be carried out in accordance with the Bylaws.

ARTICLE V

MEETINGS

The Board shall conduct regularly scheduled meetings and may conduct special meetings and executive sessions in accordance with the Bylaws. Regular and special meetings shall be open to all members of the parish. Executive sessions shall not be open to the public.

ARTICLE VI

QUORUM AND VOTING

At least two-thirds ($\frac{2}{3}$) of the voting membership of the Board shall constitute a quorum for the transaction of business. A motion is carried if a majority of the voting members present vote for it. The Pastor shall have veto power over all Board decisions.

ARTICLE VII

OFFICERS

The officers of the Board shall consist of a Chairperson (also referred to as "President"), and such other officers as may be selected by the Board, all of whom shall be current members Board and shall serve a term of one (1) year. Selection of Board officers shall be conducted in accordance with the Bylaws.

ARTICLE VIII

COMMITTEES

Standing committees may be established by the Board to better enable the Board to meet its continuing responsibilities. The list and duties of standing committees as determined by the Board at the time the committee is established shall be recorded and maintained by the Board. Such committees will meet on a regular basis during the school year and will report their activities to the Board on a regular basis.

Special committees may be established by the Board Chairperson as needed. The duties of special committees will be identified by the Board Chairperson at the time the committee is established. Such committees will meet as needed to accomplish their tasks and will report their activities to the Board on a regular basis during their time of existence.

Committee chairpersons for both standing and special committees shall be selected from the membership of the Board. The membership of each committee shall be as provided in the Bylaws.

Recommendations of any committee will be subject to approval by the Board.

ARTICLE IX

AMENDMENTS

Amendments to this Constitution must be presented to the Board at one meeting and voted on at a subsequent meeting. This Constitution may only be amended by an affirmative vote of at least two-thirds ($\frac{2}{3}$) of the membership of the Board, and with the approval of the Pastor.

ADOPTED APRIL 1992.

AS AMENDED ON JUNE 12, 2012;

AND ON APRIL 11, 2017:

PASTOR:

Signature

Name (printed)

Date

PRINCIPAL:

Signature

Name (printed)

Date

CHAIRPERSON:

Signature

Name (printed)

Date